



AHU SELECTION SOFTWARE INSTALLATION PROCEDURE



Dear user,

The following issue describes the correct procedure for installing the AHU selection software, updating it, and generating the license file at first software run.

For further help, please contact support@altecsoftware.com

ALTEC SRL



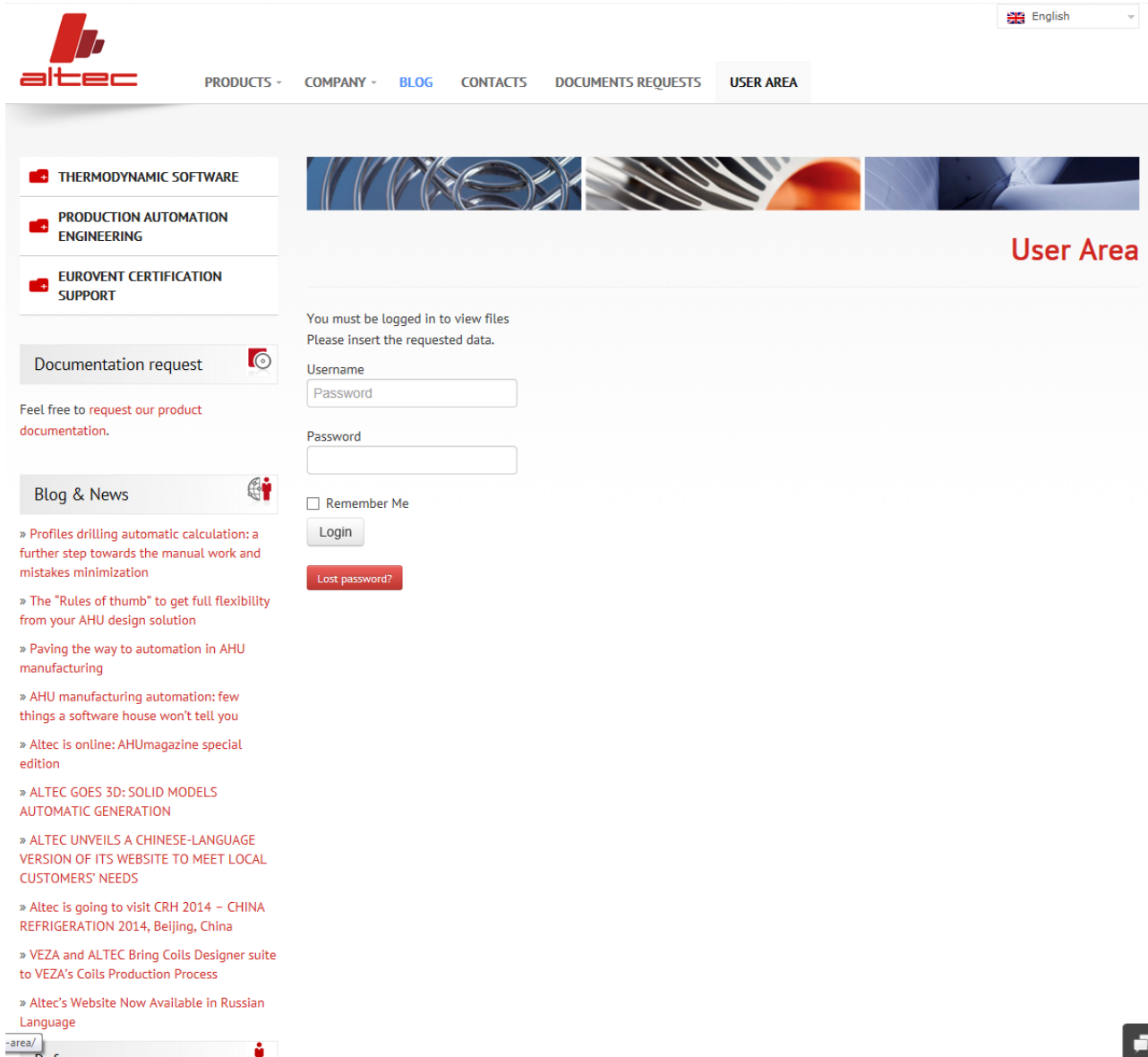
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SETUP FILE DOWNLOAD

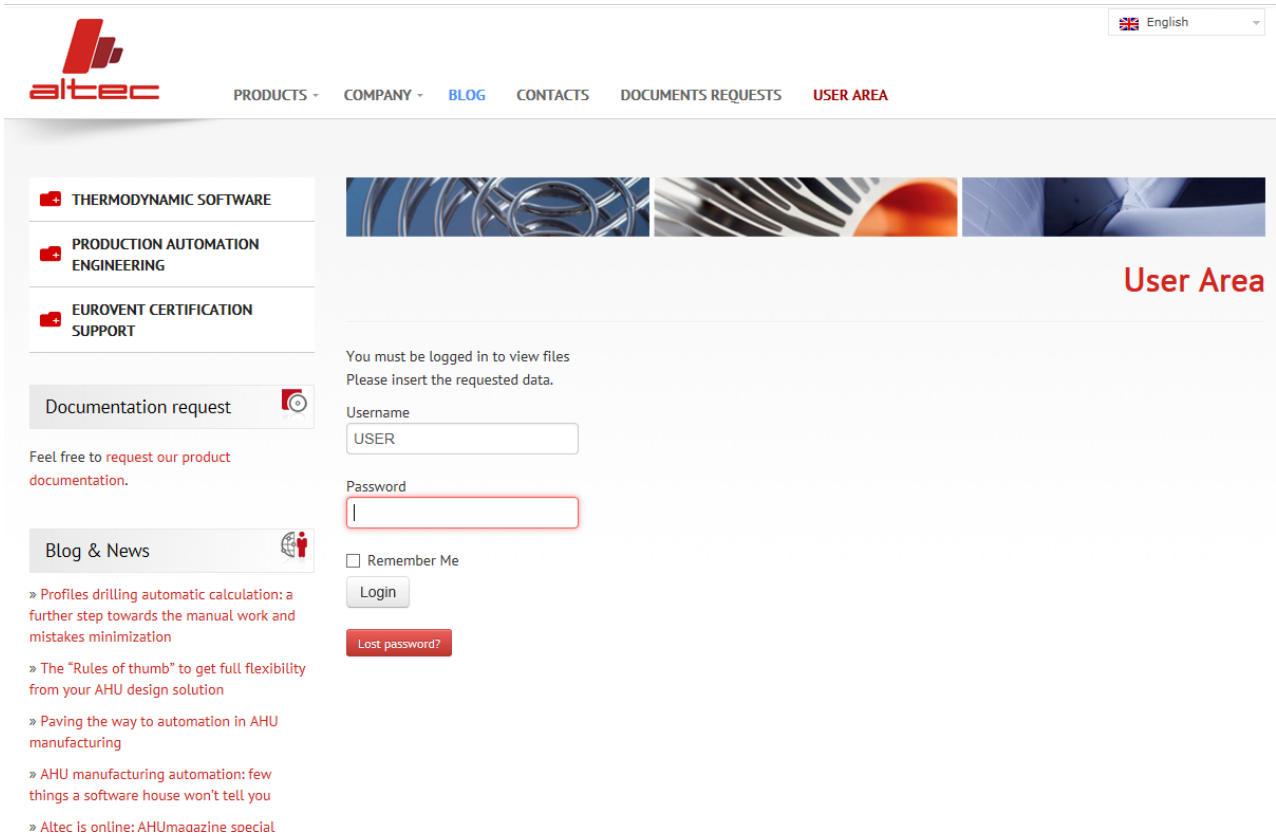
DOWNLOAD THE SETUP FILE FROM ALTEC'S USER AREA.

1. GO TO <http://www.altecsoftware.com/user-area/>



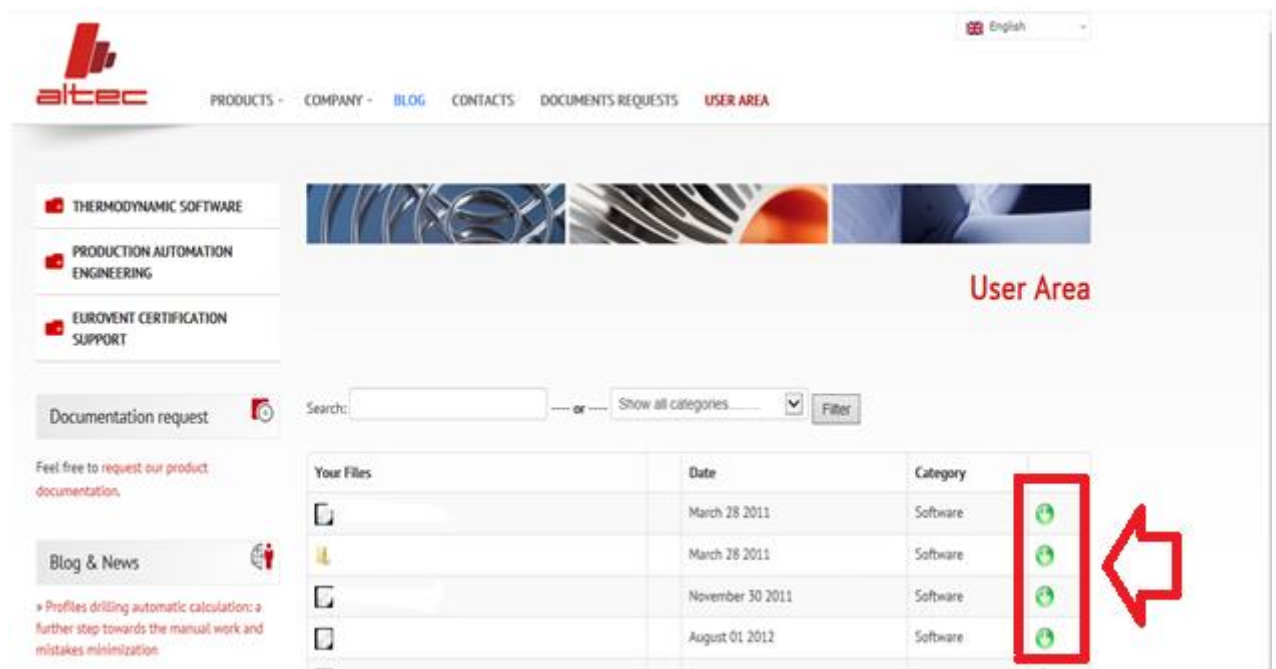
The screenshot shows the Altec website's User Area. At the top left is the Altec logo. To its right is a navigation menu with links for PRODUCTS, COMPANY, BLOG, CONTACTS, DOCUMENTS REQUESTS, and USER AREA. In the top right corner, there is a language dropdown menu set to English. Below the navigation is a banner with three images of industrial components. On the left side, there are three main categories: THERMODYNAMIC SOFTWARE, PRODUCTION AUTOMATION ENGINEERING, and EUROVENT CERTIFICATION SUPPORT. Below these is a 'Documentation request' section with a copyright icon and a link to request product documentation. Further down is a 'Blog & News' section with a list of articles, including 'Profiles drilling automatic calculation: a further step towards the manual work and mistakes minimization', 'The "Rules of thumb" to get full flexibility from your AHU design solution', 'Paving the way to automation in AHU manufacturing', 'AHU manufacturing automation: few things a software house won't tell you', 'Altec is online: AHU magazine special edition', 'ALTEC GOES 3D: SOLID MODELS AUTOMATIC GENERATION', 'ALTEC UNVEILS A CHINESE-LANGUAGE VERSION OF ITS WEBSITE TO MEET LOCAL CUSTOMERS' NEEDS', 'Altec is going to visit CRH 2014 - CHINA REFRIGERATION 2014, Beijing, China', 'VEZA and ALTEC Bring Coils Designer suite to VEZA's Coils Production Process', and 'Altec's Website Now Available in Russian Language'. The main content area on the right is titled 'User Area' and contains a login form. The form includes a message: 'You must be logged in to view files. Please insert the requested data.' Below this are fields for 'Username' and 'Password', a 'Remember Me' checkbox, a 'Login' button, and a 'Lost password?' link. At the bottom left of the page, a browser address bar shows the URL 'http://www.altecsoftware.com/user-area/'.

2. ENTER THE REQUIRED CREDENTIALS AS PROVIDED BY ALTEC TO ACCESS THE USER AREA







The screenshot shows the Altec website's User Area login page. The header includes the Altec logo, navigation links (PRODUCTS, COMPANY, BLOG, CONTACTS, DOCUMENTS REQUESTS, USER AREA), and a language dropdown set to English. The main content area is titled "User Area" and contains a login form with fields for Username (pre-filled with "USER") and Password. Below the password field are checkboxes for "Remember Me" and a "Login" button. A "Lost password?" link is also present. On the left sidebar, there are sections for "THERMODYNAMIC SOFTWARE", "PRODUCTION AUTOMATION ENGINEERING", "EUROVENT CERTIFICATION SUPPORT", "Documentation request", and "Blog & News". The "Blog & News" section lists several articles with red arrows pointing to them.

3. WITHIN THE TABLE, PLEASE CLICK ON THE SETUP FILE TO START APPLICATION DOWNLOAD (GREEN ICON).



The screenshot shows the Altec website's User Area file download table. The header includes the Altec logo, navigation links, and a language dropdown set to English. The main content area is titled "User Area" and contains a search bar and a table of files. The table has columns for "Your Files", "Date", and "Category". The "Your Files" column contains icons for each file. The "Date" column shows the upload date, and the "Category" column shows "Software". A red box highlights the green download icons in the "Your Files" column, and a red arrow points to them from the right.

Your Files	Date	Category
	March 28 2011	Software
	March 28 2011	Software
	November 30 2011	Software
	August 01 2012	Software

4. CHOOSE “SHOW IN THE FOLDER” TO OPEN THE LOCAL FOLDER “DOWNLOAD” WHERE THE FILE WILL BE LOCATED. PLEASE NOTE: DEPENDING ON THE BROWSER IN USE, THE FILE LOCATION CAN VARY.

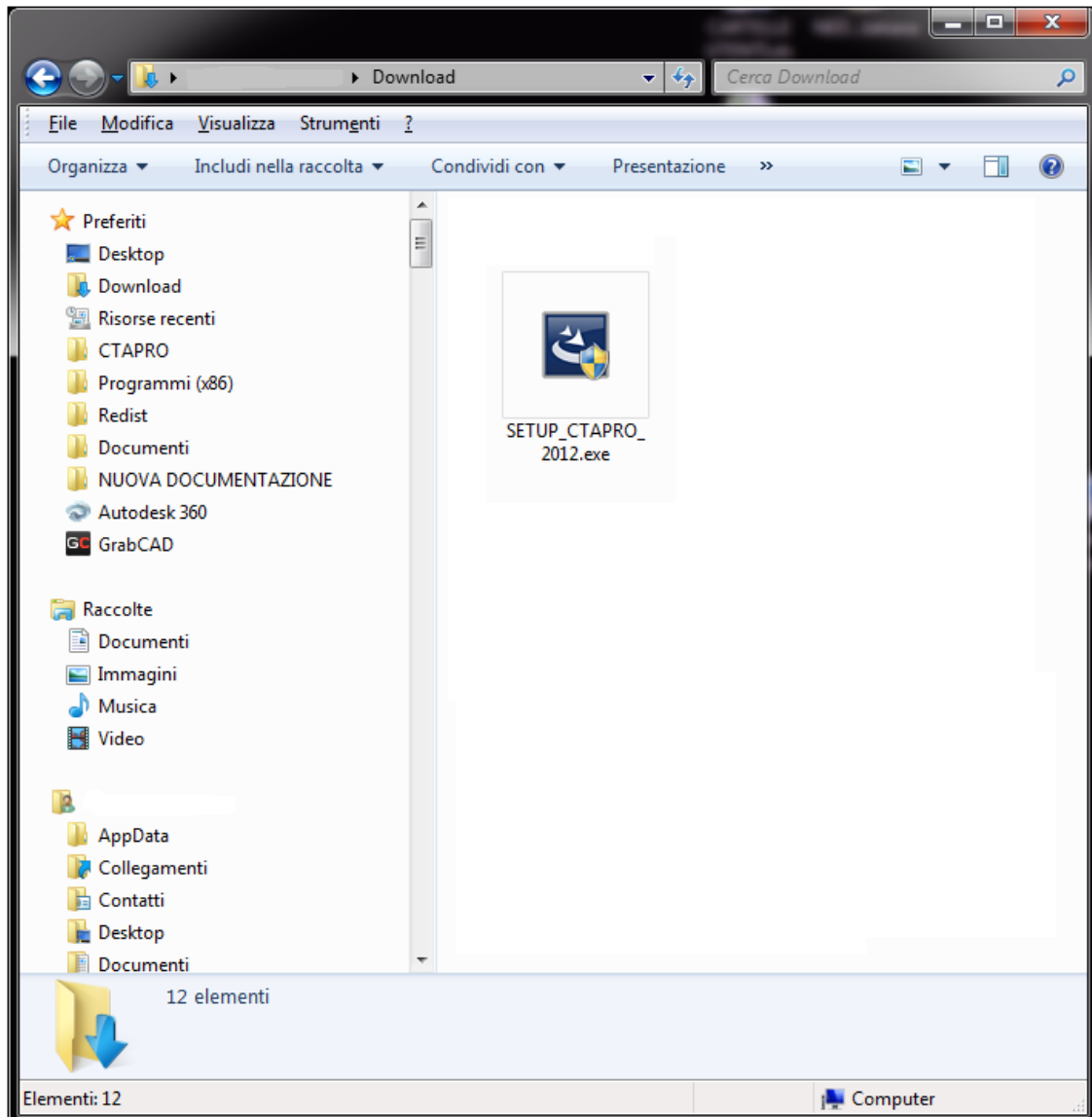


SETUP INSTALLATION

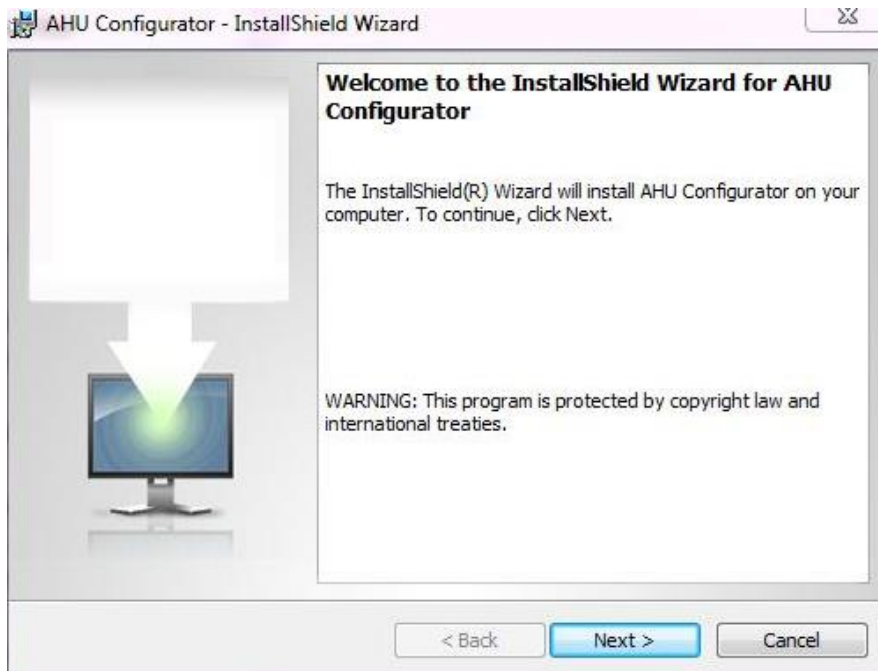
BEFORE INSTALLING THE APPLICATION, MAKE SURE TO HAVE RUN YOUR COMPUTER BY USING ADMINISTRATIVE CREDENTIALS (SEE "PRELIMINARY INFO TO SOFTWARE INSTALLATION" DOCUMENT).

NOW PROCEED WITH SOFTWARE INSTALLATION AS DESCRIBED:

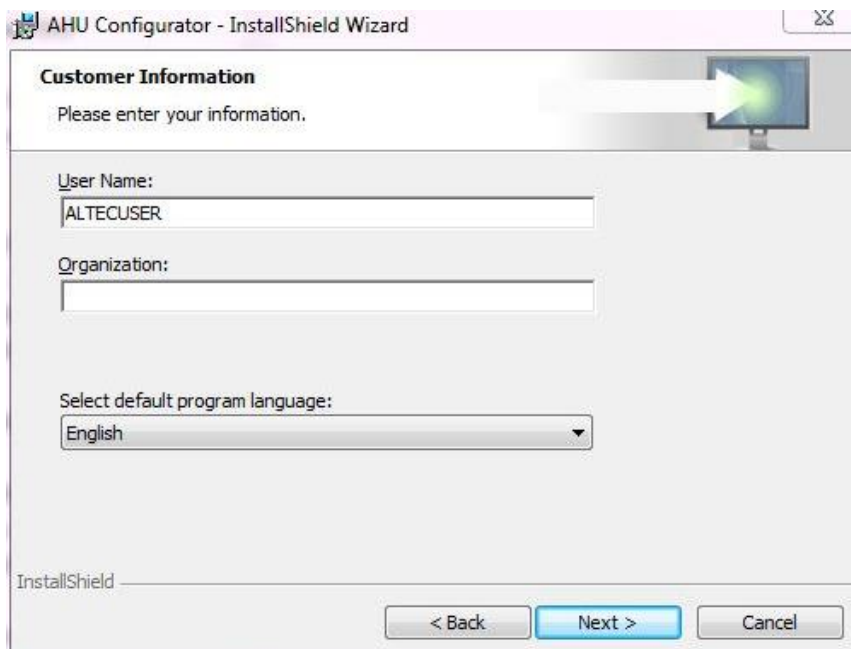
1. RUN SETUP FILE FROM DOWNLOAD FOLDER.



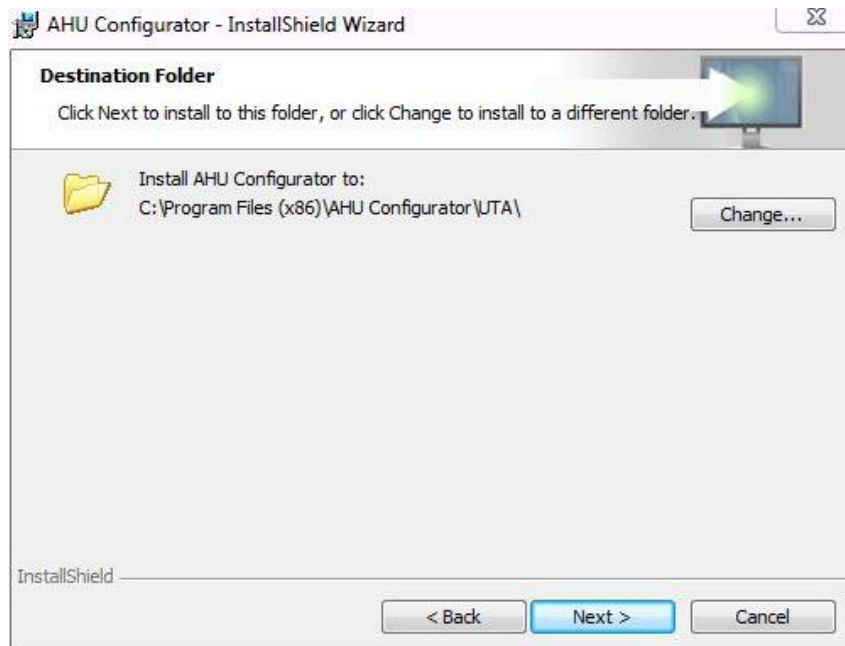
2. FOLLOW INSTRUCTIONS PROPOSED



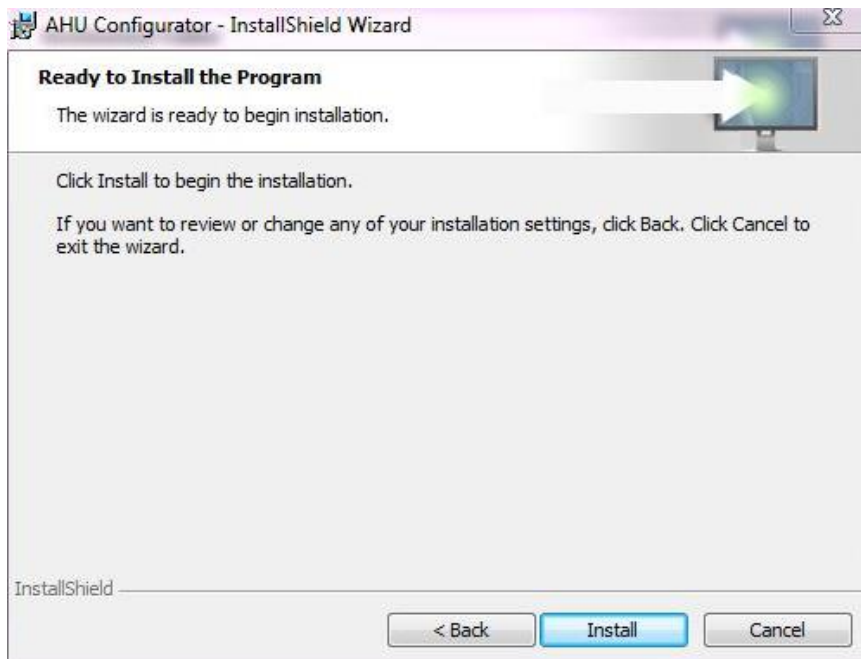
3. ENTER USERNAME, ORGANIZATION AND SELECT INSTALLATION FAVOURITE LANGUAGE. THEN CLICK ON NEXT



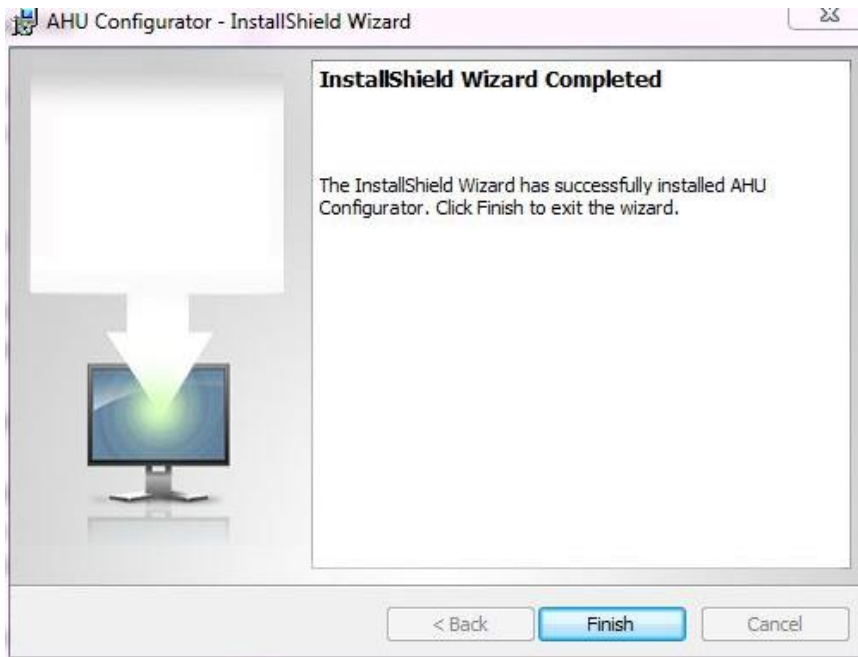
4. PLEASE CONFIRM OR MODIFY SOFTWARE INSTALLATION FOLDER



5. PROCEED BY CLICKING ON "INSTALL"



6. PLEASE CLICK ON FINISH TO END WITH THE PROCESS

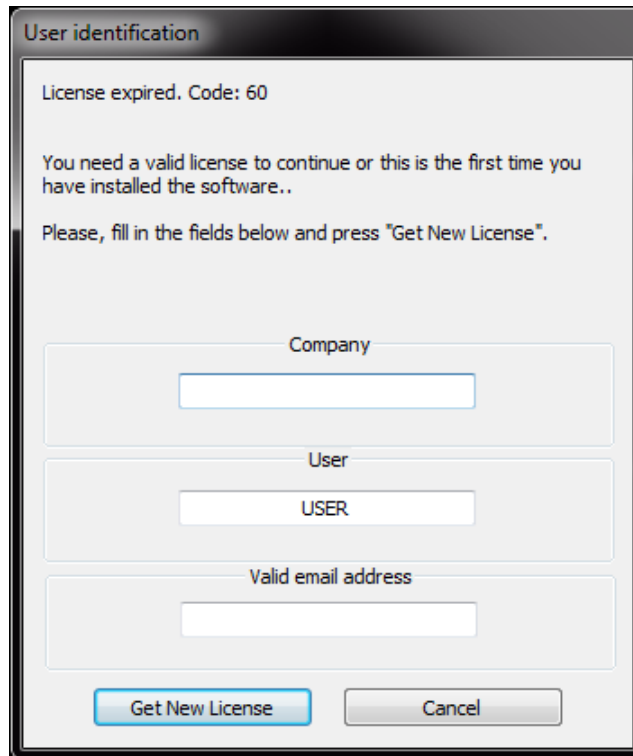


FIRST SOFTWARE RUN AND LICENSE REQUEST

BEFORE PROCEEDING WITH LICENSE REQUEST, MAKE SURE TO HAVE RUN YOUR COMPUTER BY USING ADMINISTRATIVE CREDENTIALS (SEE "PRELIMINARY NOTES" DOCUMENT).

A USER LICENSE IS REQUIRED IN ORDER TO RUN THE SOFTWARE INSTALLED.

1. WHEN RUNNING THE SOFTWARE FOR THE FIRST TIME AFTER INSTALLATION, THE FOLLOWING POPUP APPEARS



The image shows a 'User identification' dialog box with the following content:

License expired. Code: 60

You need a valid license to continue or this is the first time you have installed the software..

Please, fill in the fields below and press "Get New License".

Company

User

Valid email address

Get New License Cancel

- PLEASE ENTER COMPANY NAME, USER AND A VALID EMAIL ADDRESS TO SEND THE REQUEST.
- BE SURE OF INTERNET CONNECTION AVAILABILITY AND CLICK ON BUTTON "GET NEW LICENSE"
- WAIT FOR ACTIVATION BY ADMINISTARTOR

2. ONCE GOT THE LICENSE, RUN AGAIN THE SOFTWARE FROM THE LINK ON YOUR DESKTOP.

REQUEST AND LICENSE FILES ARE LOCATED IN THE FOLLOWING PATHS:

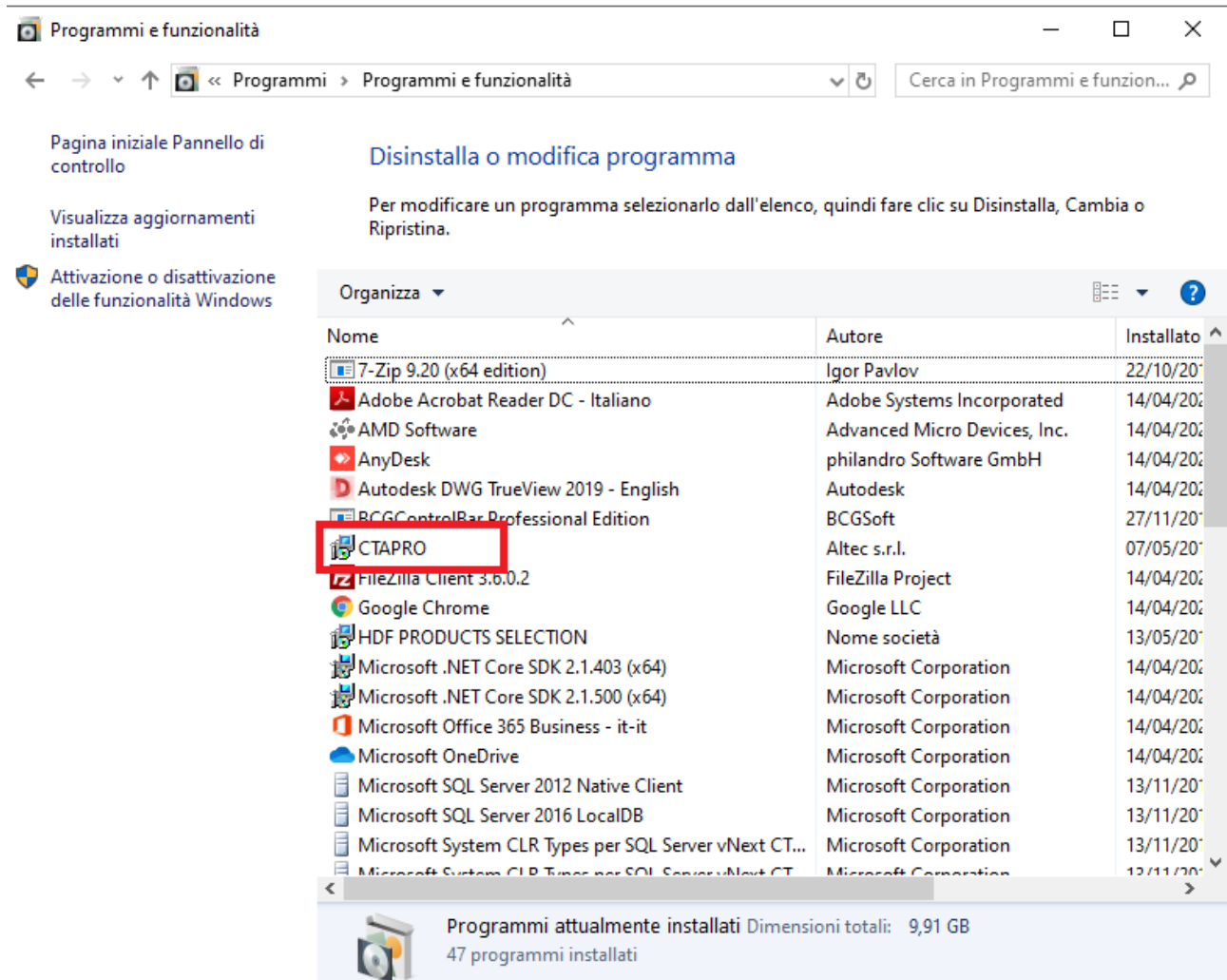
REQUEST FILE: C:\Users\User Name\Documents\Software Name\REQUEST\...

LICENSE FILE: C:\Users\User Name\Documents\Software Name\...

NEW SETUP INSTALLATION ON EXISTING ONE

PLEASE, PROCEED WITH PREVIOUS VERSION OF THE SOFTWARE DISINSTALLATION, AS BELOW:

1. GO TO CONTROL PANEL – SELECT PROGRAMS AND UTILITIES - AND LOOK FOR CTAPRO SOFTWARE AMONG THE LIST OF APPLICATIONS



2. SELECT ITS ICON AND CHOOSE DISINSTALL.
3. GO TO ALTEC USER AREA AND PROCEED STEP BY STEP AS EXPLAINED IN THE PARAGRAPHS ABOVE.

NEW SETUP VERSION INSTALLATION **DO NOT** IMPLY ANY EXISTING VALID LICENSE FILE OR SAVED PROJECT LOSS.

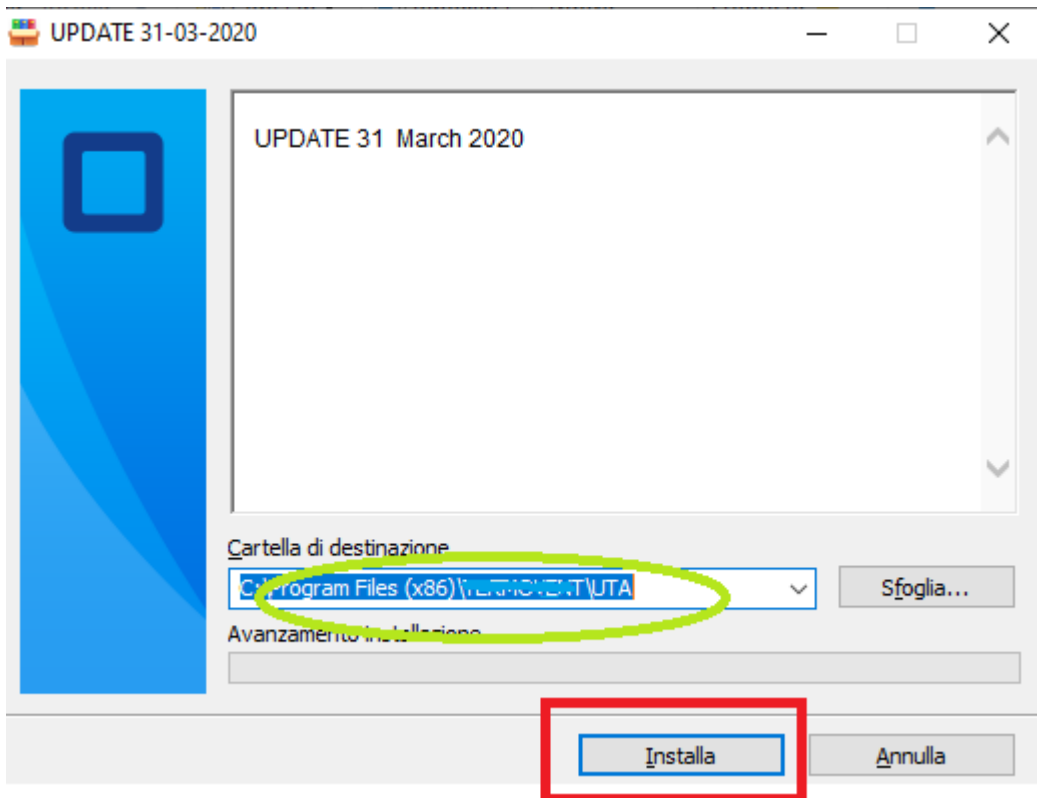
UPDATE INSTALLATION

ALTEC PROVIDES THE CUSTOMER WITH A NUMBER OF SOFTWARE UPDATE PACKAGES ACCORDING TO MAINTENANCE CONTRACT AGREED.

THE PROCEDURE IS STRAIGHTFORWARD.

1. GO TO ALTEC USER AREA <http://www.altecsoftware.com/user-area/>
2. DOWNLOAD THE UPDATE PACKAGE (E.G. UPDATE 16-04-2020)

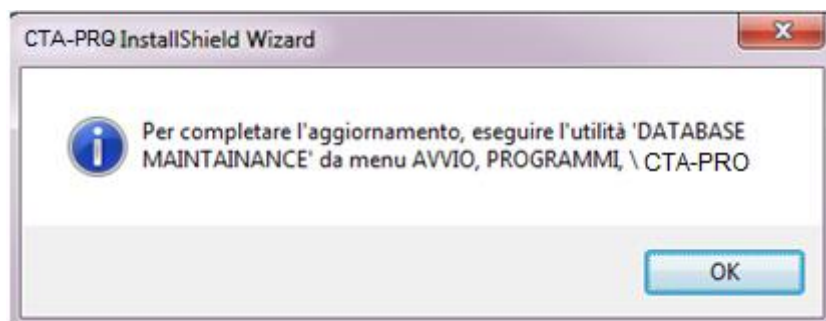
3. GO TO LOCAL DOWNLOAD FOLDER
4. DOUBLE CLICK ON UPDATE AUTO-RUN FILE. THE FOLLOWING DIALOG MASK APPEARS



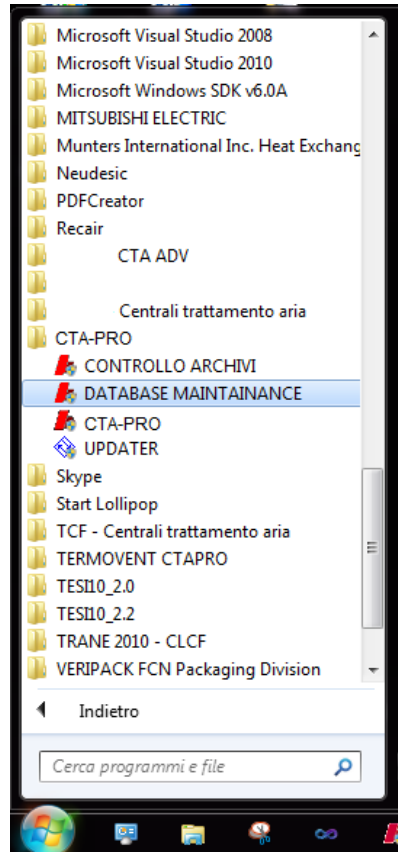
5. CHECK CAREFULLY THE PATH: IT MUST CORRESPOND TO THE SOFTWARE INSTALLATION FOLDER
6. CLICK ON THE BUTTON "INSTALL"
7. THE UPDATE INSTALLS AUTOMATICALLY

ARCHIVES UPDATE

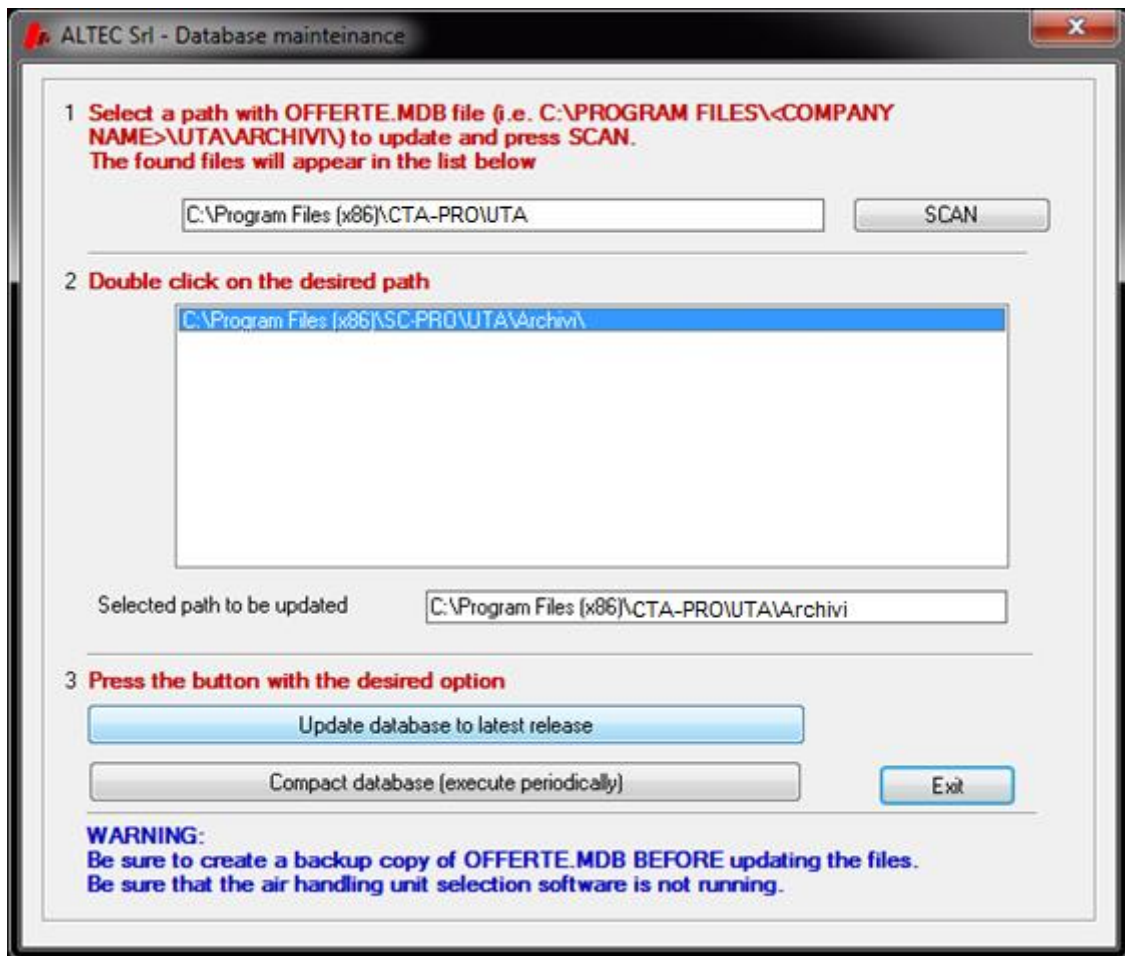
AT FIRST SOFTWARE LAUNCHING RIGHT AFTER AN UPDATE, THE FOLLOWING DIALOG MASK OPENS UP ("To complete the update, please run utility "DATABASE MAINTENANCE" from menu START, APPLICATIONS \ CTA-PRO")



1. PLEASE CLICK ON BUTTON OK, IN ORDER TO UPDATE THE SOFTWARE ARCHIVES.
2. FROM START MENU, PLEASE CHOOSE PROGRAMS/ CTA-PRO/ DATABASE MAINTAINANCE (RIGHT CLICK ON THE UTILITY AND CHOOSE "RUN AS ADMINISTRATOR")



3. THE FOLLOWING MASK OPENS UP.

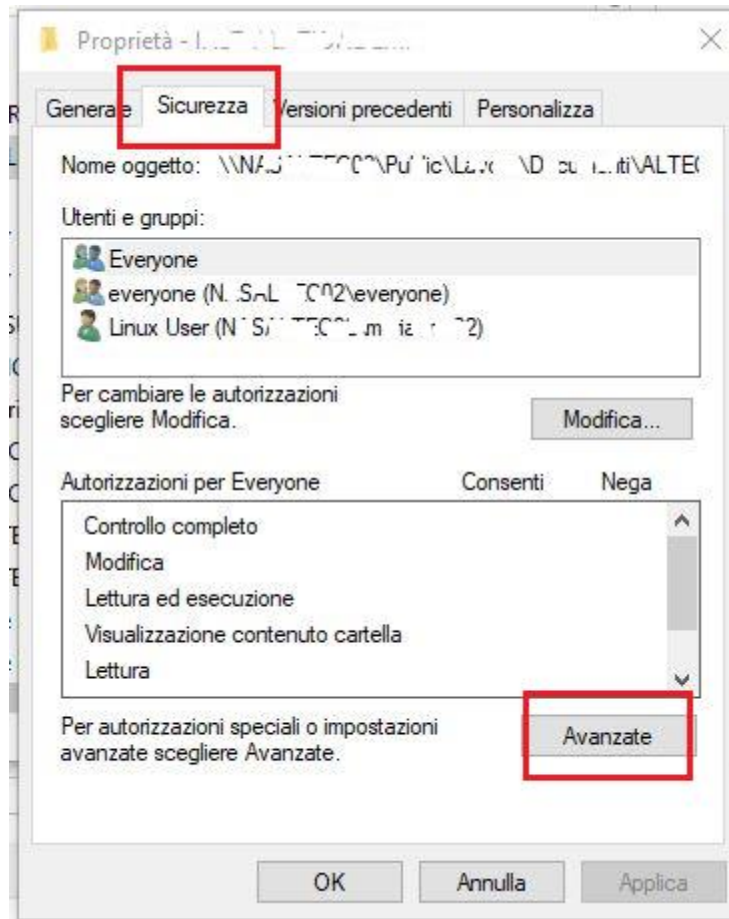


4. PLEASE PROCEED BY DOUBLE CLICKING ON THE FILE PATH (SOFTWARE INSTALLATION FOLDER); THEN CLICK ON BUTTON "Update database to latest release".
5. PROCEED BY CLICKING ON BUTTON BELOW "Compact database (execute periodically)".
6. CLICK ON BUTTON EXIT.
7. RUN THE SOFTWARE FROM THE LINK GENERATED ON THE DESKTOP.

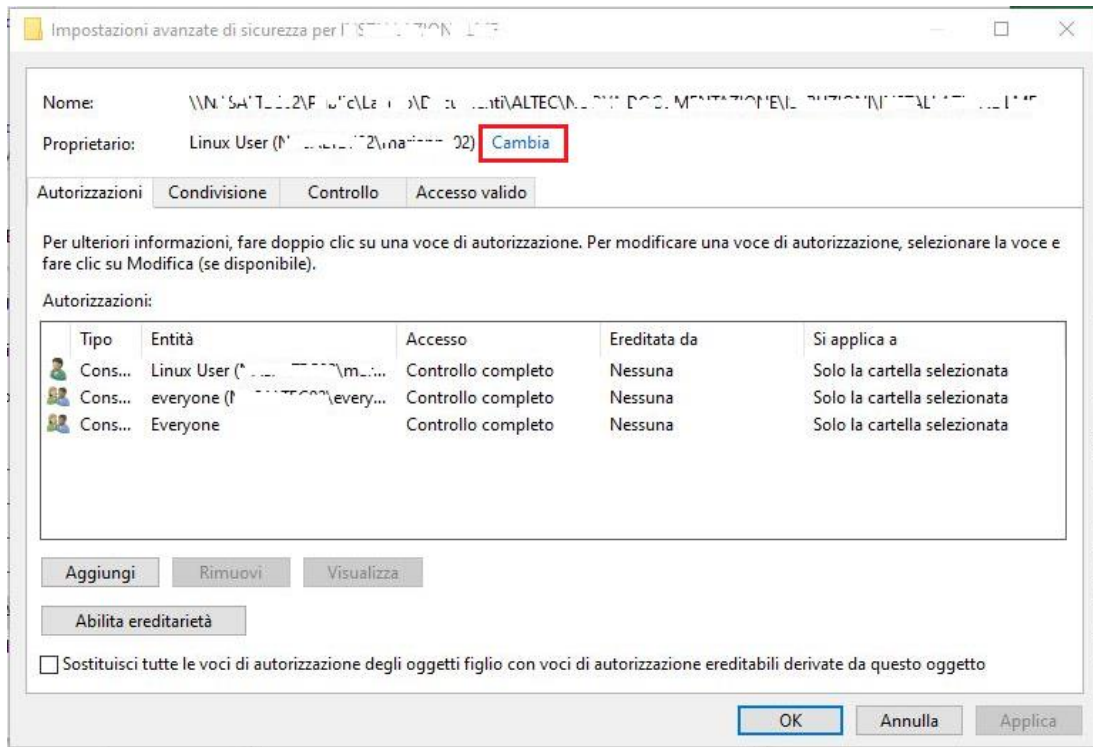
ADMINISTRATIVE RIGHTS ON THE INSTALLATION FOLDER

ONCE INSTALLED AND ACTIVATED THE LICENSE, BEFORE RUNNING THE SOFTWARE, FOLLOW THE INSTRUCTIONS BELOW:

1. RIGHT CLICK ON THE OLDER OF THE INSTALLED SOFTWARE AND CHOOSE "PROPERTIES"
2. OPEN THE TAB "SECURITY" AND CLICK ON THE BUTTON "ADVANCED"



3. CLICK ON THE OPTION "CHANGE" TO MODIFY THE NAME OF THE COMPUTER USER



- ENTER THE NAME OF AN ADMINISTRATIVE USER AND CLICK ON "CHECK NAMES". ONCE FOUND, PLEASE CLICK ON THE BUTTON OK AND APPLY THE MODIFICATIONS.

